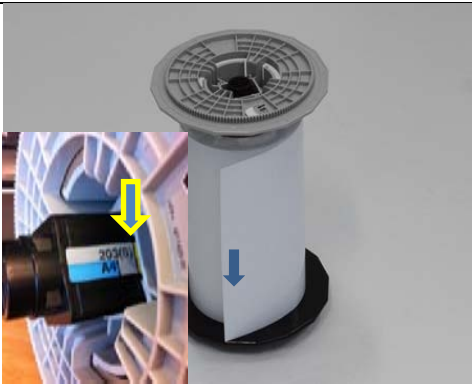


		
<p>1. When paper runs out a message appears on the screen check your printer.</p>	<p>2. Delete all print jobs remaining in the operating system's print queue.</p>	<p>3. Gently remove the remaining paper by pulling it out of the exit of the machine.</p>
		
<p>4. Remove the paper cuttings scrap box, by pulling top section forward and lifting it out. Make sure to empty and discard cuttings from the box.</p>	<p>5. Grip handle to release the lock, then pull out the paper roll feeder. Remove the paper spindle and empty core.</p>	<p>6. Stand the spindle unit on a flat surface with the black spindle down and remove the grey upper flange. The upper flange should always be the gray one.</p>
		
<p>7. Unpack a new roll of paper. Always keep stored paper in a plastic bag until ready to use and wear gloves when handling paper.</p>	<p>8. Place the new roll on flat surface and wipe with clean cloth. Notice in next frame you will be wiping the opposite end of the roll.</p>	<p>9. Place paper core on top of black flange so that paper is in a clockwise direction as shown above.</p>



10. Slide the grey flange onto the spindle until fully pushed into the paper core. The number on the Spindle and the Paper Size match (8 inch paper shown)



11. Hold the spindle with the grey spindle on the left as shown above and remove any tape from Paper roll if still attached.



12. Load spindle unit in the roll paper feeder. Check that shaft of spindle fits into bearing as shown.



13. Insert leading edge of the paper into the feed slot until the blue paper light turns on.



14. Carefully push the roll paper feeder into the printer.



15. Carefully roll the paper back into the printer to take up any slack. Check that the blue paper light remains on.



16. Insert the bottom section of the scrap box and then push the top section into place.



17. Once the paper is loaded and the catch tray is back in place you can resume printing.